

ANNUAL QUALITY ASSURANCE REPORT (AQAR)

2010-11



SRIPAT SINGH COLLEGE

P.O. Jiaganj, Dist. Murshidabad W.B. Pin: 742123

[http:// www.sripatsinghcollege.org](http://www.sripatsinghcollege.org)

NAAC Track ID: WBCONG12142

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year

2010-2011

1. Details of the Institution

1.1 Name of the Institution

SRIPAT SINGH COLLEGE

1.2 Address Line 1

AT/PO- JIAGANJ

Address Line 2

DIST-MURSHIDABAD

City/Town

JIAGANJ

State

WEST BENGAL

Pin Code

742123

Institution e-mail address

sscollege2009@gmail.com

Contact Nos.

(03483) 255351

Name of the Head of the Institution:

Dr. Shamsuzzaman Ahmed

Tel. No. with STD Code:

(03483) 255351

Mobile:

09434021480

Name of the IQAC Co-ordinator:

NA

Mobile:

NA

IQAC e-mail address:

NA

1.3 NAAC Track ID (For ex. MHCOGN 18879)

WBCOGN12142

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/35/099 of 28.02.2005

1.5 Website address:

www.sripatsinghcollege.org

Web-link of the AQAR:

None

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	---	2005	2005-2009
2	2 nd Cycle	---	----	-----	-----
3	3 rd Cycle	----	----	-----	-----
4	4 th Cycle	----	-----	-----	-----

1.7 Date of Establishment of IQAC: DD/MM/YYYY

23.06.2014

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ NA _____ (DD/MM/YYYY)
ii. AQAR _____ NA _____ (DD/MM/YYYY)
iii. AQAR _____ NA _____ (DD/MM/YYYY)
iv. AQAR _____ NA _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Program

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

Distance education:

1. Rabindra Bharati Distance Study Centre(P.G.)
2. Kalyani DODL Study Centre(P.G.)
3. Netaji Subhas Open University Study Centre(U.G. & P.G.)

1.11 Name of the Affiliating University (*for the Colleges*)

Kalyani University

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

NO

University with Potential for Excellence

NO

UGC-CPE

NO

DST Star Scheme

No

UGC-CE

NO

UGC-Special Assistance Program

NO

DST-FIST

NO

UGC-Innovative PG programs

NO

other (*Specify*)

NO

UGC-COP Programs

NO

2. IQAC Composition and Activities

2.1 No. of Teachers

NA

2.2 No. of Administrative/Technical staff

NA

2.3 No. of students

NA

2.4 No. of Management representatives

NA

2.5 No. of Alumni

NA

2.6 No. of any other stakeholder and
community representatives

NA

2.7 No. of Employers/ Industrialists

NA

2.8 No. of other External Experts

NA

2.9 Total No. of members

NA

2.10 No. of IQAC meetings held NA

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- i. Since IQAC was not established in this session in the college, the college administration, the Teaching, Learning atmosphere as well as the infrastructure of the college were supervised completely with the help of different committees like Academic committee, Publication Committee, Routine Committee, finance Committee and Purchase Committee. The Seminars was organised by the departments with the help of College Administration and Research Committee.
- ii. The academic calendar, prospectus and admission were prepared by Teacher Council Secretary along with the Routine Committee members and heads of all departments.
- iii. Promotion placements of the teachers were supervised by college authority and took incentives to promote research and fulfilment of vacant posts.
- iv. Two Days State level seminar was organised on “Global climate change: Facts and Fiction ” on 23rd & 24th March 2011.
- v. Two Days State level seminar was organised on”Kabiguru Rabindranath O Achrya Prafulla Chandra : Bangaleer Medha O Mananer Rupakar” on 28th & 29th April 2011.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<p>IQAC cell was not formed in this Academic year so Governing Body (GB) has taken following decisions for implementation of action –</p> <ol style="list-style-type: none"> 1. To Plan for seminars and workshops organized by the college in the year 2011-12. 2. To encourage teachers for attending, seminars, conference, symposium and workshop. 3. Different social activities of students were chalked out in this Year. 4. Admission of first year student in Honours and general courses to be ensured. 	<ol style="list-style-type: none"> 1. A good number of UGC and other agencies sponsored Workshops were organized during the year: <ol style="list-style-type: none"> a. Seminar: 02 i State Level: 02 2. Teachers attended different seminars. 3. Extension social services were carried out by NSS, NCC and Sports Committee. 4. Admission of first year students for honours and general course was done.

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

NA

Part –B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programs

Level of the Program	Number of existing Programs	Number of programs added during the year	Number of self-financing programs	Number of value added / Career Oriented programs
PhD	----	----	----	----
PG	01	----	----	----
UG	18	----	---	----
PG Diploma	----	----	----	----
Advanced Diploma	----	----	----	----
Diploma	----	----	----	----
Certificate	01	----	----	----
Others	--	----	----	----
Total	20	----	----	----
Interdisciplinary	----	----	----	----
Innovative	----	----	---	----

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programs:

Pattern	Number of programs
Semester	01
Trimester	---
Annual	17

1.3 Feedback from stakeholders* Alumni No Parents No Employers No Students No
(On all aspects)

Mode of feedback : Online No Manual No Co-operating schools (for PEI) No

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The college strictly follows the syllabi prescribed by affiliating university but academic committee and concern faculty members unanimously trying to develop different methods of presentation and discuss to enrich the topics.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
29	21	08	00	24

2.2 No. of permanent faculty with Ph.D.

16

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
29	16	00	00	00	00	00	00	00	00

2.4 No. of Guest and Visiting faculty and Temporary faculty

20 00 00

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	00	12	12
Presented papers	00	06	07
Resource Persons	---	---	---

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Internal assignment has taken after completion of every module for progress of the students through MCQ Examinations and Test Examination.
2. College is offering remedial and tutorials classes for students. Innovates methods like projectors, model are used by the teachers for easy interaction and understanding of the students.
4. Student's participation in state level seminar.
6. Wall magazine and college magazine were published under the supervision of Publication Committee.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Home Assignment,
Question Bank
Choice Questions

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

02	--	--
----	----	----

2.10 Average percentage of attendance of student

73%

2.11 Course/Program wise distribution of pass percentage:

Title of the Program	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. (Honours) I	460	NA	4.6	45	24.8	79
B.A. (General)I	1167	NA	Nil	13.6	26.4	41
B.Sc. (Honours) I	320	NA	26.8	44.9	13.8	94
B.Sc. (General)I	143	NA	1.3	78.2	3.8	84
B.A. (Honours) II	332	NA	5.3	58.2	15.6	77
B.A. (General)II	432	NA	Nil	29.2	39.8	68
B.Sc. (Honours) II	212	NA	27.3	38.2	4.1	67
B.Sc. (General)II	31	NA	4.2	49.2	21.3	73.8
B.A. (Honours) III	240	NA	4.4	55.2	23.1	80
B.A. (General)III	292	NA	Nil	29.9	51.8	79
B.Sc. (Honours) III	122	NA	23.8	54.3	14.1	90
B.Sc. (General)III	06	NA	Nil	87.4	3.9	87.2
PG (Bengali) 4 th SEM	45	NA	00	89		100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

In the absence of IQAC college administration and academic committees were prepared:

1. Academic Calendar.
2. Action Plan of Teaching plan, Methodology, assessments, evaluation and routine, routine for remedial classes etc.
3. Discussed updating of teaching and teaching technique.
4. Discussed about remedial classes and Tutorial classes for slow learner.
5. Institution has structured about the mechanism of CCDC.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programs</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Program	
HRD programs	
Orientation programs	01
Faculty exchange program	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	19	03	NIL	14
Technical Staff	4	4	NIL	NIL

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

College administration and research committee continuously:

1. Initiative taken for UGC sponsored seminars to be organised by the Department and college administration:
Seminar (UGC): 02
 - vi. Two Days State level seminar was organised on “Global climate change: Facts and Fiction” on 23rd & 24th March 2011.
 - vii. Two Days State level seminar was organised on “Kabiguru Rabindranath O Achrya Prafulla Chandra: Bangaleer Medha O Mananer Rupakar” on 28th & 29th April 2011.
2. Seminar proposals of different departments (e.g. Philosophy, Bengali, Chemistry etc.) for financial assistance were sent to UGC granted.
3. Encourage faculty members to participate in seminars, conferences and workshop etc.
4. Efforts were given to create healthy atmosphere for research on campus.
5. To encourage to faculty members to apply for minor research projects, DST etc.
6. Constant up gradation of Library resources.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakh	---	----	----	----

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	Nil	Nil	Nil
Outlay in Rs. Lakh	00	Nil	Nil	Nil

3.4 Details on research publications

	International	National	Others
Peer Review Journals	03	02	02
Non-Peer Review Journals			
e-Journals			
Conference proceedings		02	02

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	---	---	----	----
Minor Projects	---	--	---	---
Interdisciplinary Projects	---	--	---	----
Industry sponsored	---	---	----	---
Projects sponsored by the University/ College	---	---	---	----
Students research projects <i>(other than compulsory by the University)</i>	--	----	----	----
Any other(Specify)		----	----	---
Total	---	---	--	---

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy:

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	Nil	Nil	02	Nil	01
Sponsoring agencies			UGC		

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations

International

National

Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakh:

From Funding agency

From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
	NIL	NIL	NIL	NIL	NIL	NIL

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) NA

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. NSS camp at Hostel campus
2. Blood Donation Camp
3. Cleanness program
3. Career awareness program
4. Industry awareness program
5. Observation of carer day
6. Observation of youth day
7. Career Fair
8. Tree Plantation on
9. Assisting Jiaganj police station to maintain law and order in Durgapuja
10. Rakhi Bandhan Utsav
11. Programs on HIV and TUBROCLUSIS
12. Aids awareness program on
13. Health awareness program

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	10 acre	--	--	--
Class rooms	22	--	--	22
Laboratories	12	--	--	12
Seminar Halls	02	--	--	02
No. of important equipments purchased (\geq 1-0 lakh) during the current year.		--	--	
Value of the equipment purchased during the year (Rs. in Lakh)		--	--	4 Lakh
Others		--	--	

4.2 Computerization of administration and library

1. The college administration was partly computerised.
2. The college Library was partly computerised.
3. The admission process was conducted by computer.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	30270		684	154652	30954	
Reference Books	1139	-----	09	3442	1148	-----
e-Books	----	-----	-----	-----	-----	-----
Journals	16	15608	----	-----	16	15608
e-Journals	-----	-----	-----	-----	-----	-----
Digital Database	01	5000	----	----	1	5000
CD & Video	34	5000	17	3000	47	8000
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	20	01	06	06	01	05	25	
Added	02	00	00	00	00	01	00	
Total	22	01	06	06	01	06	25	

4.5 Computer, Internet access, training to teachers and students and any other program for technology upgradation (Networking, e-Governance etc.)

Internet accessibility is in staffroom, library and science departments.

4.6 Amount spent on maintenance in Lakh :

i) ICT

40,000.00

ii) Campus Infrastructure and facilities

3 Lakh

iii) Equipments

2.6 Lakh

iv) Others

2 Lakh

Total :

08 Lakh

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. Display of support services on the notice board and college website by college administration.
2. Regular interaction with students in the classroom and in meetings by Principal, Teacher and Teacher council secretary.
3. Preparing Unitization of syllabus.
4. Providing financial assistance from college fund as well as provide information about govt. Scholarship and stipend.

5.2 Efforts made by the institution for tracking the progression

1. Periodic review by faculty members, HODs, Principal.
2. Discussing Question answer pattern with students.
3. Monitoring attendance of students.
4. Conducting Tutorial and internal assessment
5. Information relating to class test, university examinations

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
4250	75	---	-----

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

Men	No	%	Women	No	%
	3027	70		1323	30

Last Year (2011-2012)						This Year(2010-2011)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
3097	1160	155	--	15	4427	2964	850	128	298	85	4325

Demand ratio no of forms :14:01

Dropout % 34.00

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

1. Regular counselling.
2. Entry Gate Examination.
3. Written examination.
4. Communicative English training.
5. Campus interview and pre placement talk.
6. Entrepreneurship development program.

No. of students beneficiaries

16

5.5 No. of students qualified in these examinations

NET	<input type="text" value="NIL"/>	SET/SLET	<input type="text" value="NIL"/>	GATE	<input type="text" value="NIL"/>	CAT	<input type="text" value="NIL"/>
IAS/IPS etc	<input type="text" value="NIL"/>	State PSC	<input type="text" value="NIL"/>	UPSC	<input type="text" value="NIL"/>	Others	<input type="text" value="NIL"/>

5.6 Details of student counselling and career guidance

Career Counselling guidance under the supervision of college academic committee gives necessary counselling on the following:

1. Food processing: opportunity in food industries.
2. Tissue Culture.

No. of students benefited

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
----	----	----	---

5.8 Details of gender sensitization programs

Awareness programme on Health and hygiene of girl child in adopted village by Students.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	250	Rs. 250000.00
Financial support from government	850	Rs. 161500.00
Financial support from other sources	--	--
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: **No.**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Our vision is:

To provide quality and value based higher education irrespective of caste, creed or religion.

To provide higher education to students from lower economic strata.

To contribute to the all round development of this section of society.

To inculcate a civic sense in the students and help they grow into good citizens.

Our mission is:

To offer innovative and socially relevant job.

To empower young boys and girls to face the challenges of life with courage and commitment.

6.2 Does the Institution has a management Information System

No. But the Governing Body (GB) ensures work distribution and management among all stakeholders.

- Classes are monitored by the academic committee.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Being an affiliating College there is a little scope, curriculum development independently.

- But during class room interaction, special importance is given to Power Point Presentation, Group discussion, Student seminar and Project work.
- The faculty members are allowed to undergo orientation, refresher and methodology courses organized by the Academic Staff College of various Universities to upgrade themselves about syllabus and different innovative method of teaching.

6.3.2 Teaching and Learning

- Departments conduct unit tests, home assignments, group discussion etc.
- Exposing students for outdoor learning through educational trips, campus and industry visit etc.
- Motivating students for research activities through project work.
- Special coaching, remedial and tutorial are conducted for improvement.

6.3.3 Examination and Evaluation

- Continuous evaluation through class tests and internal examinations along with home assignments and project work are given to the students for the evaluation of their academic progress.
- In addition, college conduct MCQ based evaluative test after completion of each module of the courses.
- MOCK test for PG course (Bengali).

6.3.4 Research and Development

- Teachers are encouraged to apply to UGC and funding agencies for grants for Major and Minor Research Projects.
- Establishment of Research Advisory Committee, encouraging for other activities like Paper Presentations at International and National Conferences.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Photocopy, internet with browsing and e-journal and e-book downloading facilities are made available in the library.
- There is a space constraint, in spite of that some essential corners are developed to extend the facilities to the students in particular.
- A continuous monitoring is done for the optimization of the facilities available in library.

6.3.6 Human Resource Management

- Staff council used to arrange recreation programs like family picnic and outgoing for teaching, non-teaching and supportive staff members.
- Employees' cooperative credit society gives the financial support to the staff members.
- Staff council arranges special meeting for the newly recruited staff members for their orientation.

6.3.7 Faculty and Staff recruitment

- The appointment to the regular and sanctioned posts of teacher is done through the West Bengal College Service Commission.
- The recruitment to the sanctioned and approved post of non-teaching is done as per extant rules and regulations of Higher Education GOWB.
- The casual and supportive staff members as and when required is done by the Governing Body maintaining the usual norms.

6.3.8 Industry Interaction / Collaboration

NO

6.3.9 Admission of Students

- Within 3 days proper notification is made after publication of H.S. results mentioning the important dates and schedule including tentative date of class start.
- As per guidelines of the University the admission is strictly done on the basis of merit.
- The college prospectus containing all information is published every year before admission starts.

6.4 Welfare schemes for

Teaching	cooperative
Non teaching	cooperative
Students	Free feeship, books

6.5 Total corpus fund generated

25Lakh (co-operative)
2.4Lakh (college fund)

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	No	No	No
Administrative	No	No	No	No

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programs

Yes

No

For PG Programs

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

NA

6.12 Activities and support from the Parent – Teacher Association

NIL

6.13 Development programs for support staff

NO

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. Plantation with special emphasis on cultivation of Medicinal Plant.
2. Maintenance of the sewerage system of the campus regularly.
3. Declaration of the campus plastic free zone.
4. Garbage disposal properly in the hostel campus keeping functional vermin-composting unit.
5. Rainwater harvesting unit is maintained.
6. Awareness campaign is done in various forms to keep the campus clean and green

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- i. Promotion of research activities among faculty.
- ii. Promotion of sports activities among students.
- iii. Initiatives taken by NSS students for health, hygiene awareness in adopted village.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- i. Admission for 1st year B.A. Honours and General was successfully done.
- ii. Remedial and tutorial classes were taken successfully.
- iii. Seminars were organised.
- iv. Faculty members Participated in seminar and workshops.
- v. College magazine and wall magazine were published.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Career development and counselling of students by CDCC (ANEXTURE-III)
2. Adaptation of villages by N.S.S. (ANEXTURE-IV)

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

1. Continuous awareness generation campaign is done in every opportunity.
2. Hoarding and banners are displayed in very decent manner.
3. Plantation is done on every festive .
4. Rally and walk are organized on the s which are important e.g. World Environment , Earth , Biodiversity etc..

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

S- Collective effort to do anything for development (Unity among All)
W- Space unavailability for horizontal expansion
O-Resourceful young staff members
T- Interfere from outside

8. Plans of institution for next year

- i. To organise seminars and workshops.
- ii. To apply for seminars, Major and minor research project.
- iii. To organise more skill development programme for students.
- iv. To organise education tour.
- v. Continue to organise cultural activities.
- vi. To renovate academic building.
- vii. Motivation camp for students ant staffs.

Name SUKUMAR MAL

Name SHAMSUZZAMAN AHMED

Sukumar Mal

Shamsuzzaman Ahmed

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Principal
Sripat Singh College
Jiaganj, Murshidabad.

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Program
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Program
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission



SRIPAT SINGH COLLEGE

Govt. Sponsored:: NAAC Accredited

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Academic Calendar for the Undergraduate Courses for Session 2010-2011

(All dates are tentative. The following dates may change if situation demands)

(All dates are tentative. The following dates may change if situation demands)

Sl No.	Event	Part-I	Part-II	Part-III	
1	Distribution of Admission Forms	Starting Date: 5 th June 2010 Last Date: 18 th June 2010	X	X	
2	Publication of Merit List	24 th June 2010	X	X	
3	Counseling & Admission	1 st Counseling	30 th June-1 st & 2 nd July 2010	X	X
		2 nd Counseling	21 st July 2010	X	X
4	Admission	X	1 st week of Sept 2010	2 nd & 3 rd week of Aug 2010	
5	Commencement of Classes	12 th of July 2010	2 nd week of Sept 2010	2 nd week of Sept 2010	
6	Celebration of College Foundation Day	1 st Aug 2010			
7	University Registration of Part-I students	3 rd & 4 th Week of Sept 2010	X	X	
8	Celebration of Independence Day	15 th Aug 2010			
9	First Internal Exam (Honours)	Last week of Sept 2010	Last week of Sept 2010	Last week of Sept 2010	
10	Puja Vacation	13 th Oct- 8 th Nov 2010			
11	Publication of 1 st Internal Exam Results	1 st week of Nov 2010	1 st week of Nov 2010	1 st week of Nov 2010	
12	Last Date for Returning Evaluated First Internal Exam Answer Scripts to students	2 nd week of Nov 2010	2 nd week of Nov 2010	2 nd week of Nov 2010	
13	Cultural Competition	Last Week of Nov 2010			
14	Indore & Outdoor Game Competition	1 st week of Dec 2010			
15	Fresher's Welcome & Annual Social Function	2 nd - 3 rd week of Dec 2010			
16	Seminars	1. State Level Seminar on "Global Climate change ; facts and fiction" 23 rd & 24 March. 2. State Level Seminar on "Kabi Guru Rabindranath O Acharya Prafullaya Chandra bangaleer Medha On monomer rupokar" 28 th & 29 th April 2011			

17	2 nd Internal Exam (Honours)	4 th Week of Dec 2010	4 th Week of Dec 2010	4 th Week of Dec 2010
18	Publication of 2 nd Internal Exam Results	1 st week of Jan 2011	1 st week of Jan 2011	1 st week of Jan 2011
19	Last Date for Returning Evaluated First Internal Exam Answer Scripts to students	2 nd week of Jan 2011	2 nd week of Jan 2011	2 nd week of Jan 2011
20	Celebration of Republic day	26 th Jan 2011		
21	College Sports	4 th Week of Jan 2011		
22	Test Examination	Part-I	Part-II	Part-III
	Honours Subjects	2 nd week of March 2011	2 nd week of March 2011	2 nd week of Feb 2011
	General Subjects	2 nd week of March 2011	2 nd week of March 2011	2 nd week of Feb 2011
23	Teacher Council meeting on Academic Performance	Last week of April 2011		
24	Publication of Results of Test Exam	1 st week of May 2011	1 st week of May 2011	Last week of Feb 2011
25	Remedial Classes	2 nd week of May 2011	2 nd week of May 2011	Last week of Feb 2011
26	Feedback from students	2 nd week of May 2011	2 nd week of May 2011	4 th week of Feb 2011
27	Termination of Classes	15 th May 2011	15 th May 2011	1 st week of March 2011
28	Last Date of Submission of Project work by Students	1 st week of July 2011	X	X
29	Form Fill up for university Exam	2 nd week of May 2011	2 nd week of May 2011	2 nd week of Jan 2011
30	Commencement of university Exam	Last week of June 2011	Last Week of May 2011	Last Week of March 2011
31	Publication of University Exam Results	1 st week of Aug 2011	3 rd week of July 2011	1 st week of June 2011

BEST PRACTICE -1

1. Title of the Practice: Career Development and Counselling of Students by CDCC

2. Goal:

The goal of the program is to provide training to the present and former students in skills and entrepreneurship development.

3. The context:

From various published reports it is seen that 60% of the total population of our country available for working and contributing towards GDP; but out of the total pool only 25% is capable of being used by the market. It is estimated that there would be a demand supply gap of 82-86% in the core profession.

It is clear to understand that in the present context this jobless scenario can only be solved through skill and entrepreneurship development plan enhancing entrepreneurial competencies and capacity building activities.

Keeping this background in mind Career Development and Career Counselling cell (CDCC Cell) was developed and the curriculum for hands-on training and soft skills development were designed and updated time to time with the actual requirement of the job market and to create competitive attitude among the students.

4. The Practice: The CDCC provides a scope for a group of teachers to conduct classes voluntarily and

provide ample scope to the students to get various training. The teachers take the classes as per schedule without any remuneration besides their normal duties. A nominal fee is collected from the students only to break the taboo that: *the things are poorer which are available free of cost.*

5. The details of the program are as follows:

(a).Audio-Visual : Classroom Listening, Audio versions of conversation-pronunciation of words, Listening to a conversation and making observations, finding out errors, News Paper Reading aloud, , to speak English exercises, to look at the picture and develop conversation, referring dictionary for pronunciation etc).

(b) Group discussion & Debate

Audio version of group discussion , audio version of Interview, discussion, small group discussion, critical commentary and tips on group discussions, classroom practice session, tips for moderation, practical moderation techniques, group activities, leadership and managing a discussion and conversation, develop critical and positive thinking on relevant topic by debate.

(c) Job Skills-Presentation Skills:

How to write a CV, telephone conversation, seminar, mock Interviews, marketing etc. Practical use of MS Word, training on power point presentation,

OHP presentation, preparing for presentation etc, making profiles, stress management, time management, using Internet, e-mail ID, sending e-mail, mailbox, net surfing etc.

6. Impact of the Practice:

The impact of the program is immense. The confidence among the students of the Cell is worth mentioning. A large number of students intend to join the program and want to get the benefit of this voluntary initiative from the teachers

7. Contact person:

Name of the Principal : Dr Shamsuzzaman Ahmed

Name of the Institution : Sripat Singh College

Place : Jiaganj, Murshidabad, W.B.

Pin Code : 742123

Accredited status : NAAC accredited in 2005 with Grade B+

Work phone (03483) 255351 Website : www.sripatsingcollege.org

BEST PRACTICE -2

1. Title of the Practice: Adaptation of villages by N.S.S.

2. The Context:

The very location of the college at municipality area i.e. urban, but the catchment area of the college is largely rural based. The Socio-economic background of the areas is not far different from others rural areas of the country. So there are so many vulnerable points to intervene. During special camp of the NSS units the Program Officers and the volunteers frequently visit the villages and stay with the people and perform different survey on health, hygiene, sanitation, environment, women empowerment etc, and make yearlong action plan for the adopted the villages.

3. Objectives of the practice:

- To secure the livelihood of the people providing skill development training
- To generate awareness regarding health, hygiene and sanitation
- To empower women; and
- To motivate the guardians to send their children to the school.

4. The Practice:

Under the able-guidance of the program officers a group of students of NSS units visit the villages. They seek the help of the Block Development Officers to ensure the assistance of the local level govt. employees deployed in different sections. The different programs are always taken keeping in confidence of the local Panchayat authority.

The following activities were taken:

- i) General Medical Camp
- ii) Eye test Camp
- iii) Blood group identification Camp
- iv) Motivation Camp for Mother's health and Child Care
- v) Skill development program
- vi) Entrepreneurship development program

5. Impact of the program:

The community people has already started to come forward removing their initial apathy. They express their willingness to remove all the obstacles for their backwardness. Now they are aware of every developmental scheme of the Govt. for the benefits of rural people. Now they are motivated to take initiative on their own for the development of their locality.

6. Contact person:

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